

East Brady Borough Council Meeting Minutes

Media: Josh Walzak

Regular Meeting -08/05/2025
East Brady Borough Council
Room 14 6:00 PM

Meeting brought to order at 6:00 PM with the Pledge of Allegiance and a prayer.

PRESENT: Barb Mortimer, Joe Hillwig, Jenny Switzer, Denny King, Bill Rode

ABSENT: Justin Wagner, Devon Weidenhof, Joy McCluskey

ROLL CALL: As Above

ATTENDANCE: Louanne McAnallen, Mike Hall, Danielle Brink, Austin Kepes, Larry Lennon, Amy Knepp, Philip Beabout, Curtis Double, and Kyle Cohutz

MINUTES: *It was moved by Joe Hillwig and seconded by Jenny Switzer to accept the minutes from the previous meeting as presented. Motion carried.*

CITIZENS TO SPEAK: Mike Hall (Riverfest Committee) discussed having a carnival at the football field for 2026 Riverfest. Tabled until next meeting (August 19th, 2025).

Kyle Cohutz from Clarified Waters discussed their company's availability to provide technology to treat our water. More information will be provided to LSSE.

Amy Knepp approved her estimate of \$625 from Scherer Electric to put in a soft serve ice cream machine at Sugar Coma.

Maintenance Report: Curtis Double provided a maintenance report. The Backhoe needs serviced. At least (2) New Milwaukee batteries are needed. Council recommended purchasing new tools that include batteries up to \$1,000.

Motion to approve: Joe Hillwig

2nd: Denny King

MC

COMMITTEE REPORTS:

Mayor's Report: Discussed that the East Brady Main Street Workshop prefers to have their meeting in the locker room versus the gym- scheduled for August 18, 2025.

Commended the Constable's efforts on writing citations.

EMS Report: None

Police- Police Report provided by SCCPD.

Engineer's Report – Provided by LSSE.

Water/Sewer- Water committee meeting held on 7/24/25. The next water committee meeting is scheduled for August 21, at 2:00pm.

Late bills mailed 8/1/25.

Correspondance from the DEP is provided- DEP meeting is scheduled for August 14th at 1:30pm in Meadville.

LSSE is developing a plan for tap fees.

Outside cleaning of the stand pipe was discussed. Obtain an estimate from previous cleaning company.

Personnel- None

Streets & Street Lights: The advertisement for paving was in the July 24 and 31 editions of the Leader Vindicator. Bid opening will be August 19 at 3 pm.

Michael Easley and Dianne McClaine are concerned about the alley located behind their property (This is an unnamed alley that goes from E 2nd St to McClaine Drive) it is washing away. It was previously patched-needs maintained. Curtis and Philip will determine if they can repair it.

The hydrant at Rick Zoelle's campground was discussed. The water line is not large enough for a regular hydrant.

Building – A new AED installed at the Ferry Street end of the building.
Bren from Tremco patched an area on the gym roof that was leaking on 07/21/25.

Pat Hedrick was contacted on 07/21/25 regarding a leak in Room 2 (Beham's Massage) – this has been repaired.

Scherer Electric LLC provided an estimate of \$1475 to remove the old electrical panel and install a new 200amp 40 circuit main panel, and new plywood backer board. Approved-contingent on the upgraded 200amp installation.

Motion to approve: Joe Hillwig 2nd: Denny King MC

The board is obsolete for the electronic sign – Nate had (2) boards at his shop. We are waiting for him to provide an estimate on the cost of the boards.

Rental Approval: None

Municipal Approval: Dave and Marci Gallagher would like to add an 8ftx12ft porch, 809 Grant Street E.B., Cost \$13,000 (see attached document).

Motion to approve: Denny King 2nd: Joe Hillwig MC

Parks and trails: A "Bike Repair Station" sign was purchased- Curtis and Philip said they will put it up this week.

UNFINISHED BUSINESS: Pending Projects spreadsheet updated.

NEW BUSINESS: Are any council members interested in attending the Clarion/Forest & Jefferson Counties Boroughs Association Meeting being held Wednesday, September 17 2025 @ 5:30 at Allegheny Grille - \$30 / person? Council will cover fee(s) for attendees.

Motion to approve: Joe Hillwig 2nd: Denny King MC

Leann would like to attend the webinar for the Role of Municipal Treasurer on Thursday, August 21 from 12:00-1:00 pm, \$45 fee.

Motion to approve: Joe Hillwig 2nd: Jenny Switzer MC

Pole down in the Family Dollar Parking lot fell. (where old bridge was) It has veteran's banners on it that need to be removed. Joe Hillwig will look at it to determine a solution.

CORRESPONDENCE: None

MONTHLY BILLS: There are 2 spreadsheets since there were 3 weeks between meetings. The balances on Page 2 are accurate.

Motion to pay the bills: Joe Hillwig 2nd: Denny King MC

Boil Water Reimbursements provided. Council advised the Secretary/Treasurer to provide a letter and the Boil Water Reimbursements to Barber Chemicals.

Motion to approve: Joe Hillwig 2nd: Denny King MC

TRANSFER OF FUNDS: Necessary to transfer \$20,000 from Special Water to Water checking to pay bills.

Motion to approve: Joe Hillwig 2nd: Jenny Switzer MC

EXECUTIVE SESSION: Entered into Executive Session at 7:18pm to discuss legal issues.
Back in regular session at: 7:43pm

Motion to award Bid to Hiles Excavating for Stormwater work re: Bernard Hall at 401 Grant
Street: Joe Hillwig 2nd: Denny King MC

Motion to adjourn meeting: Jenny Switzer 2nd: Joe Hillwig MC
Meeting adjourned at 7:44 pm.

Submitted by: _____

Leann Needham
Secretary/Treasurer

The next meeting date is August 19, 2025.